

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON THURSDAY, AUGUST 4, 2016 AT 7:00P.M.

PRESENT: SUPERVISOR JOHN M. SEWARD, CHAIR
SUPERVISOR JUDY S. LYTTLE, VICE-CHAIR
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.
SUPERVISOR MICHAEL H. DREWRY

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MRS. FAYE WARREN, TREASURER
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES
MRS. SOPHENIA PIERCE, DIRECTOR, OFFICE ON YOUTH
MS. RHONDA RUSSELL, DIRECTOR OF PLANNING
MR. ERVIN JONES, DIRECTOR OF PARKS & RECREATION
SHERIFF CARLOS TURNER

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Seward who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of July 7, 2016 Minutes, Board of Supervisors
2. Approval of July 28, 2016 Minutes, Board of Supervisors, Closed Session
3. Approval of August 2016 Accounts Payable:
(Represents FY 15-16)

	Accounts Payable	Additional	Total
General Fund	\$42,303.93	\$69,121.41	\$111,425.34
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$55,560.75	\$0.00	\$55,560.75
Water & Sewer	\$2,791.26	\$19,850.66	\$22,641.92
CSA	\$2,412.00	\$0.00	\$2,412.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$103,067.94	\$88,972.07	\$192,040.01

(Represents FY 16-17)

	Accounts Payable	Additional	Total
General Fund	\$112,516.87	\$166,311.52	\$278,828.39
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$0.00	\$61,596.48	\$61,596.48
Water & Sewer	\$297.51	\$3,393.13	\$3,690.64
CSA	\$0.00	\$0.00	\$0.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
Totals	\$112,814.38	\$231,301.13	\$344,115.51

4. Appropriation Requests:

School System - August 2016	Instruction	\$650,000.00
	Admin./Health	\$75,000.00
	Pupil Transp.	\$85,000.00
	Operation/Maint.	\$125,000.00
	Food Serv.	\$40,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$55,000.00
	Total	\$1,030,000.00
<hr/> Dept. of Social Serv. - August 2016		<hr/> \$150,000.00

Supervisor Lyttle made a motion that the Board amend the July 28, 2016 Minutes to replace Supervisor Holmes with Supervisor Drewry in the roll call vote. Supervisor Wooden seconded the motion which was unanimously approved. Supervisor Lyttle made a motion that the Board approve the Consent Items as enumerated. Supervisor Holmes seconded the motion. Supervisors Lyttle, Homes, Wooden, Drewry and Seward voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

Mr. Rossie Carroll, VDOT Williamsburg Residency Administrator, addressed the Board to report that the residency had received 91 work orders in the last quarter with an 80% completion rate. Completed work orders addressed drainage issues, downed or missing road signs, vegetation, repair/replacement of some sidewalks in the Town of Surry, ditching and shoulder repair. Mr. Carroll reported that mowing on secondary roads was ongoing. Upcoming projects will include paving on Route 40, road markings

and reflectors on some secondary roads, surface treatment and three traffic studies.

Supervisor Holmes expressed concern regarding the intersection of Routes 615 and 616. Mr. Carroll informed that a study had been concluded in that area resulting in the installation of a “stop warning” sign and the removal of vegetation to enhance the sight line.

Supervisor Drewry inquired whether any sidewalks disturbed by the planned upgrades to the Town of Dendron water system would be replaced. Mr. Carroll responded that the sidewalks were not part of the VDOT infrastructure.

Supervisor Holmes informed that Route 602 was one of the oldest roads in the County having been constructed over an existing Native American trail and expressed concern regarding the condition of the road.

Chairman Seward informed that a sign was missing at the intersection of Route 10 and Bacon’s Castle Trail. Mr. Carroll advised that citizens should report downed and missing signs to VDOT via their toll-free number: 1-800-367-7623.

2. Treasurer

A. Investment Letter

Mrs. Faye P. Warren, Treasurer, reported that as of the July 7, 2016 meeting, it was reported that the balance in the LGIP Fund was \$17,226,377.38. Since that report, accrued interest for June, 2016 in the amount of \$6,986.66 had increased that balance to \$17,233,364.04. Since the last report, \$2,000,000 was transferred from the LGIP to the General Fund leaving a balance in the LGIP of \$15,233,364.04. As of August 4, 2016 the County had \$15,733,364.04 in total investments, including one CD valued at \$500,000.00 which will mature on January 28, 2018.

3. County Administration

A. Presentation: Projects Update

Mr. Brian Camden, Project Manager, addressed the Board to provide updates regarding ongoing projects in Surry County. Mr. Camden reported that the County’s Invitation for Bids (IFB) for the proposed docking, fishing pier and boat slips at the Gray’s Creek Marina had been suspended following consideration by the Army Corps of Engineers. Concerns had been expressed regarding the location and length of the proposed fishing pier (700 ft.) which would potentially traverse protected wetlands and endangered vegetation. Questions had also been raised about the necessity of including a fishing pier in the project. Mr. Camden suggested that the Board may want to consider relocation of the fishing pier to the right side of the boat

ramp which would reduce the length of the pier, reduce its impact on the wetlands, and result in cost savings. Mr. Camden also discussed the need and the number of permanent and transient boat slips. He informed that objections to the location and length of the fishing pier had resulted in a delay in the permitting of the marina and that the proposed size of the marina was comparable to the marina at the Smithfield Station.

Mr. Camden informed that an Invitation for Bids (IFB) for the construction of upgrades to the Town of Dendron water system would be issued by the County next week and that a pre-bid meeting had been scheduled on August 24, 2016. Staff expects to request that the Board award a contract at their September meeting.

Mr. Camden also reported that staff has received thirteen proposals relevant to conducting a feasibility study on new recreational facilities. Interviews are expected to be scheduled for mid-August. He also informed that the Rescue Squad Facility project has been placed on hold pending negotiations with Dominion Power to finance changes to the existing plan for the purpose of accommodating their request to include an Emergency Operations Center.

B. Presentation: Parks & Recreation

Mr. Ervin Jones, Director of Parks & Recreation, addressed the Board to provide an update regarding the activities of the Parks & Recreation Department. He informed that the Summer Youth Program had concluded with over 160 youth enrolled and thanked staff, particularly Mr. Will Berryman, for their assistance and leadership during the six-week program. Mr. Jones also reported on partnerships with the Cities of Franklin and Petersburg, Charles City County, and the YMCA. Mr. Jones also reported on the Independence Day Fireworks Celebration held at the Surry County Recreation Center and the number of bookings for special events held at the Center. He stated that the County's acquisition of the old Dendron Post Office would eventually provide an alternate location for some events that staff is unable to accommodate at the Recreation Center. Mr. Franklin also informed that the Dendron Post Office may also become a polling site. Mr. Jones announced the Nottoway Tribal Pow Wow would take place on September 17th and 18th on the Recreation Center grounds.

C. Budget Request: School System FY16 Carryover Funds

Dr. Michael Thornton, Superintendent of Surry County Schools, addressed the Board to present a FY17 budget request from the Surry County School Board representative of FY16 carry-over funds in the amount of \$225,000 to be used for the replacement of the HVAC system at the L.P. Jackson Middle School.

Following some discussion, Supervisor Holmes made a motion that the Board authorize an FY17 budget amendment in the amount of \$225,000, representing unspent funds from FY16, and appropriation of these funds to support the replacement of the existing HVAC system at the L.P. Jackson Middle School. The motion was seconded by Supervisor Drewry and unanimously approved.

D. Sick Leave Donation Policy

Ms. Terri Hale, Director of Finance and Information Technology, addressed the Board and informed that several County employees had experienced serious illness, and as a result have depleted their accumulated sick leave. Staff has researched policies enacted in other localities and developed a draft policy to allow employees to donate sick leave to another employee. Ms. Hale informed that this action would involve no additional local dollars.

Following a brief discussion, Supervisor Lyttle made a motion that the Board approve the proposed Sick Leave Donation Policy authorizing the donation of sick leave from one employee to another. Supervisor Wooden seconded the motion; all present voted affirmatively.

E. Request for Public Hearing: Dogs Deserve Better Tax Exemption

Mr. Tyrone Franklin informed the Board that Dogs Deserve Better, Inc., which is a 501(c)(3) organization which does business at 1915 Moonlight Road in Surry County, has requested that the Board of Supervisors adopt an ordinance granting it an exemption from the payment of real estate and personal property taxes, as allowed by the Code of Virginia §58.1-3651(B). Prior to determining whether to grant such an exemption, state law further requires that the Board of Supervisors hold a public hearing. The cost of the public notice is to be paid by the applicant. The attorney for DDB has been notified of the cost of advertising and has agreed to make payment. Staff recommends that the public hearing be scheduled for the September 1, 2016 Board meeting.

Board members voiced concern that approval of a tax exemption for one non-profit organization would open the door for every non-profit doing business in Surry County to make a similar request. Mr. Brendan Hefty informed that granting a tax exemption to one non-profit would not change the classification of all non-profits to an exempt status. Following further discussion, Supervisor Lyttle made a motion to table action to schedule a public hearing until more information could be supplied by the County Attorney. The motion was seconded by Supervisor Wooden and unanimously approved.

PUBLIC HEARING

1. Zoning Ordinance Text Amendment 2016-02

Chairman Seward called the public hearing to order. Mr. Franklin informed that a public hearing was being conducted to receive public comments regarding the adoption of Zoning Ordinance Text Amendment (ZOTA) 2016-02. The proposed amendment to the Surry County Zoning Ordinance, Article III, M-2 General Industrial District, Section 3-1002, (A) Permitted Uses to include the following additional uses: Public Facilities. The proposed language would permit public, government owned buildings and facilities in properties zoned General Industrial District (m-2). The Surry County Planning Commission considered the proposed amendment at their June 27th meeting with favorable outcome.

Ms. Rhonda Russell, Director of Planning and Community Development, addressed the Board to inform that the amendment was generated by staff to correct an earlier omission and would allow the relocation of the proposed Rescue Squad Facility in the Surry West Industrial Park.

Chairman Seward opened the floor for public comments.

Ms. Ruth Sheffield (Dendron District) appeared before the Board to inquire about the relocation of the proposed Rescue Squad facility.

Mr. Mike Eggleston (Dendron District) addressed the Board to inquire as to why the project had been put on hold per Mr. Brian Camden's earlier statement.

There being no further comments from the public, Chairman Seward closed the floor and requested a summary from staff. Following some discussion among staff and Members of the Board, Supervisor Drewry made a motion that the Board authorize ZOTA 2016-02 as presented. Supervisor Holmes seconded the motion which passed with unanimous approval.

UNFINISHED BUSINESS

1. Appointment: Surry County Economic Development Authority

No action was taken.

2. Facility Security

Supervisor Lyttle requested an update on Facility Security. Mr. Franklin informed that staff was awaiting a second proposal from a contractor interested in evaluating existing facilities and identifying security concerns.

NEW BUSINESS

Supervisor Drewry informed that some Dendron citizens had expressed concern regarding the process of obtaining new sewer services on properties in the Town of Dendron. Mr. Franklin stated that he would address all of Supervisor Drewry's concerns. Supervisor Drewry also stated that he would be holding a meeting for concerned citizens in the Dendron District on Thursday, August 25, 2016.

CITIZEN COMMENTS

Mr. John Stokes (Surry District) addressed the Board to commend them for adopting the Sick Leave Donation Policy and challenged the School Board to do the same.

Mr. Mike Eggleston (Dendron District) appeared before the Board to express concerns about the facility at Gray's Creek Marina and upgrades to the Town of Dendron water system. He also stated his opinion that Surry County needed a drug store and grocery store more than a new recreation center.

CLOSED SESSION

Supervisor Drewry made a motion that the Board convene in closed session to discuss a prospective business or industry or the expansion of an existing business or industry, where no previous announcement has been made of the business' or industries' interest in locating/expanding its facilities in Surry County as permitted by Virginia Code §2.2-3711(A)(5). The motion was seconded by Supervisor Lyttle and unanimously approved.

Supervisor Lyttle made a motion, seconded by Supervisor Wooden, that the Board return to open session and certify, by roll call vote, that only those public business matters exempted from the open meeting requirements of the Freedom of Information Act and identified in the motion to go into closed session were heard, discussed or considered in the closed session.

PRESENT

Chairman Seward
Vice-Chair Lyttle
Supervisor Wooden
Supervisor Holmes
Supervisor Drewry

VOTE

Aye
Aye
Aye
Aye
Aye

ADJOURNMENT

There being no further business before the Board, Supervisor Lyttle made a motion to adjourn. The motion was seconded by Supervisor Holmes` and unanimously approved.